

NUTRITION SERVICES DIVISION MANAGEMENT BULLETIN		No. 03-107
TO:	School Nutrition Program Sponsors	ISSUE DATE: April 2003
ATTENTION:	Food Service Director	
SUBJECT:	Accommodating Children with Special Needs in Schools	
REFERENCE:	FNS Instruction 783-2, Meal Substitutions for Medical or Other Special Dietary Reasons	
SUPERSEDES:	Accommodating Children with Special Dietary Needs in the School Nutrition Programs	

This Management Bulletin provides the United States Department of Agriculture's (USDA) 2001 revised manual, *Accommodating Children with Special Dietary Needs in the School Nutrition Programs* (Attachment 1). The 2001 manual includes minor clarifications and information, and supersedes the May 1995 version.

The Nutrition Services Division (NSD) previously disseminated a sample form, *Medical Statement to Request Special Meals and/or Accommodations*, for sponsors to use in documenting a child's special dietary needs. NSD revised the form and it is included with this Management Bulletin (Attachment 2). Sponsors must have a completed medical statement on file when a child's disability, or other accommodation, prevents serving the child a reimbursable meal. NSD also strongly encourages sponsors to use the medical statement when modifications to the texture of food are necessary.

Additional copies may be downloaded from the internet, as follows:

- The manual and corresponding PowerPoint presentation are located on USDA's Web site at: <http://www.fns.usda.gov/cnd/guidance>.
- The medical statement form is available for download from NSD's Web site at: http://www.cde.ca.gov/nsd/civil_r.

If you have any questions, please contact your nutrition services representative, the Field Services Unit at (916) 445-0850 or (800) 952-5609, or Kathy Mackey at (916) 324-0578 or mmkmackey@cde.ca.gov.

Phyllis Bramson-Paul, Director
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Attachments